



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

TENDER NOTICE

TENDER NO: RFQ: LTVETC-001/2019

SUPPLY AND DELIVER ONE HUNDRED AND THIRTY-FIVE (135) LAPTOPS AND BACK-PACKS (BLACK/NAVY/BLUE) 4-DIAL NOTEBOOK CABLE LOCK

Tender documents will be available as from **08;00** on **10 June 2019** from the offices of the **Lovedale TVET College, 1 Amatola Row, Headquarters King Williams Town**, upon a payment of non-refundable fee of **R300.00** (Three Hundred Rand) for each document (by means of a bank guaranteed cheque made directly to Lovedale TVET College or EFT) using the following banking details:

ABSA Bank

Account no: 40-5519-9123,

Branch code: 632005

Completed Tender documents in a sealed envelope endorsed with the relevant bid number, bid description and the closing date must be deposited in the bid box not later than **11:00 am** on **10 July 2019** when bids will be opened in public.

Bidders must ensure that bids submitted via courier services are deposited by the courier service in the College bid box prior to the closing date and that it is not delivered to College officials. The College will not accept responsibility if bids received by officials are not timely deposited in the Bid Box.

This Tender document will be evaluated in two (2) phases as follows:

Phase 1: Compliance, responsiveness to the bid rules and conditions (Pre-qualification evaluation) , thereafter

Phase 2: Bidders passing the stage above will thereafter be evaluated on PPPFA

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Maximum points on price	-	80 points
Maximum points for BBBEE	-	20 points
TOTAL	-	100 points

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Bids must be submitted on the original documents and bids which are late, **incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.**

- A valid original Tax Clearance Certificate need to be submitted with the Bid. In the case of a Joint Venture, separate valid and original tax Clearance Certificates need to be submitted with this bid. Failure to submit will result in the bid being eliminated
- The following Declarations must be completed: **(SBD 4, SBD 8 and SBD 9)**. Failing which, the bid will be eliminated.
- Bidders MUST fill in the **form of Offer & Acceptance**. Bidders with incomplete Form of Offer will be eliminated
- A valid, original or certified copy of BBBEE certificate must be submitted with the bid and any joint venture or consortium must submit a consolidated BBBEE certificate. In the absence of BBBEE certificates a sworn affidavit must be provided. Failure to submit will automatically result in the non-awarding of points for BBBEE.
- Furthermore, failure to complete **SBD 6.1**, will automatically result in the non-awarding of points for BBBEE..
- Bidder's proposals that do not meet the specifications will be eliminated.
- Bidders must be **SITA accredited Service Providers** under **SITA contract 285/1** and must attach proof (Vendor/SITA Accreditation Number/evidence that they are under SITA Contract 285), failure to comply will result in the bid being eliminated.
- Bidders must be a legal entity or partnership. In the event of a consortia/joint venture a signed agreement by all parties must submitted with the bid. Also see notes to the "Authority to Sign". Failure to submit, the bid will be eliminated.
- The College will not contract with any service provider before registration on the Centralized Supplier Database has been confirmed.
- Copy of CIPC/CIPRO certificate & certified copies of Identity Documents of all Directors/ shareholders need to be submitted with this Bid
- Award will be as a whole and if any components are not tendered for, the bid will be eliminated.
- If the offer is "Vat Inclusive", the VAT registration number of the service provider must be indicated. Failure to comply will automatically invalidate the bid and be eliminated.
- The following Annexures must be completed **(Annexure A, B, C, D and E)**

ENQUIRIES WITH REGARD TO THIS ADVERT MAY BE DIRECTED TO:

SCM SPECIFIC ENQUIRIES

Enquires: **Ms. N.H Dyantyi-Nogqala**

Email Address: zandile.dyantyi@lovedale.org.za

Tel No: **087 238 2223**

TECHNICAL /PROJECT SPECIFIC ENQUIRIES

Enquires: **Mr P Mojake**

Email Address: prince.mojake@lovedale.org.za

Tel No: **087 238 2223**